

## AM Bus Dismissal

To begin marking students on the bus, click on the Transportation module from the Home Page. Select AM Bus, and then select the correct Bus number or Bus name.



Select the Student's Name to mark them on the bus. The students name will turn RED and next to their name, ON BUS will appear. To UNDO, simply select the name again and confirm by clicking OK.





## **Transportation Module Dismissal**

To add a student to the Bus, click on the Search by Last Name link and type the student's last name. Press Submit, and select the Student from the list of choices. The student is immediately added to the bus and marked RED and ON BUS.

**Note:** Click inside the search box for the keyboard to pop-up.



To view the District Student list, click switch to District View. To sort by grade, click Sort by Grade.

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1  Ford, James (Lo Thomp) - ON BUS	



## **Barcode Scanner**

If the device is connected to a handheld barcode scanner, simply scan the student's card. The student will appear in RED and ON bus.



## **Camera Scanning**

Allow KIDaccount to access the camera and begin scanning KIDaccount cards. After scanning, the students name will appear in green across the screen, confirming that they have been successfully scanned on the bus. Continue the scanning process for the rest of the students.

