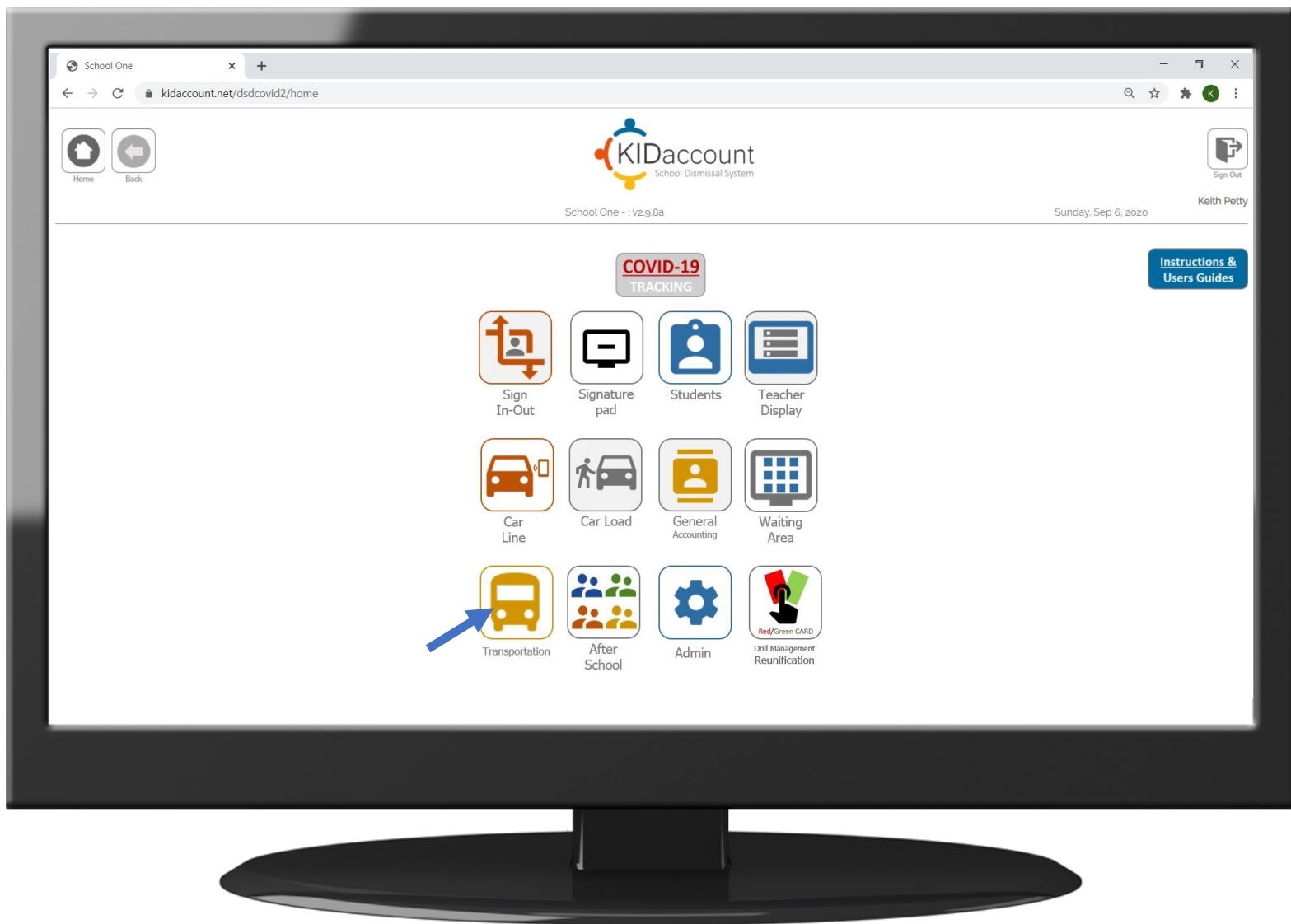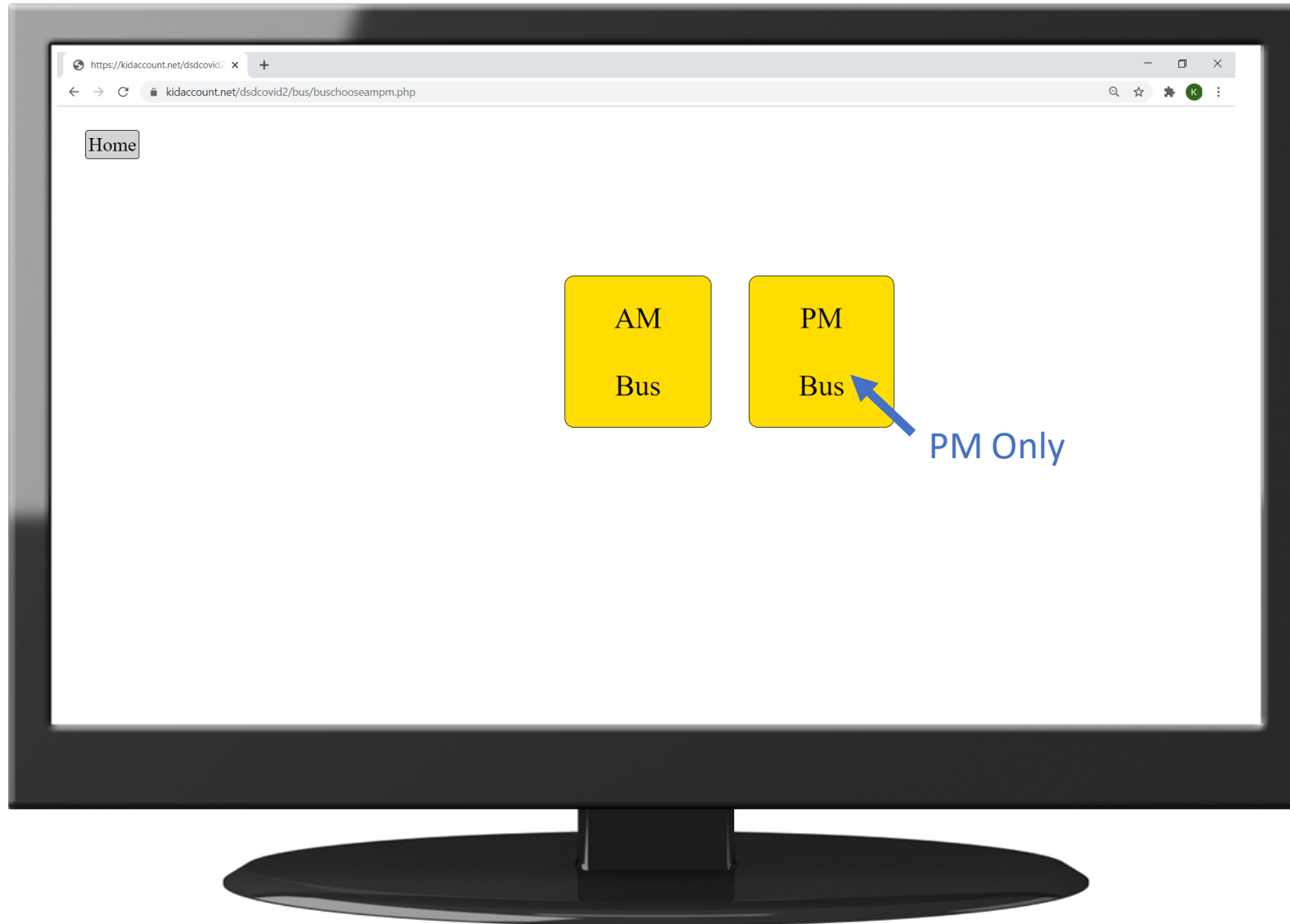# Daily Bus Manifest

The Bus Manifest offers an accurate daily list of students riding the bus on any given day.

The list may be used by bus drivers and for reporting ridership.

NOTE: The Daily Bus Manifest can be viewed on any device including mobile devices.

Daily Bus Manifest

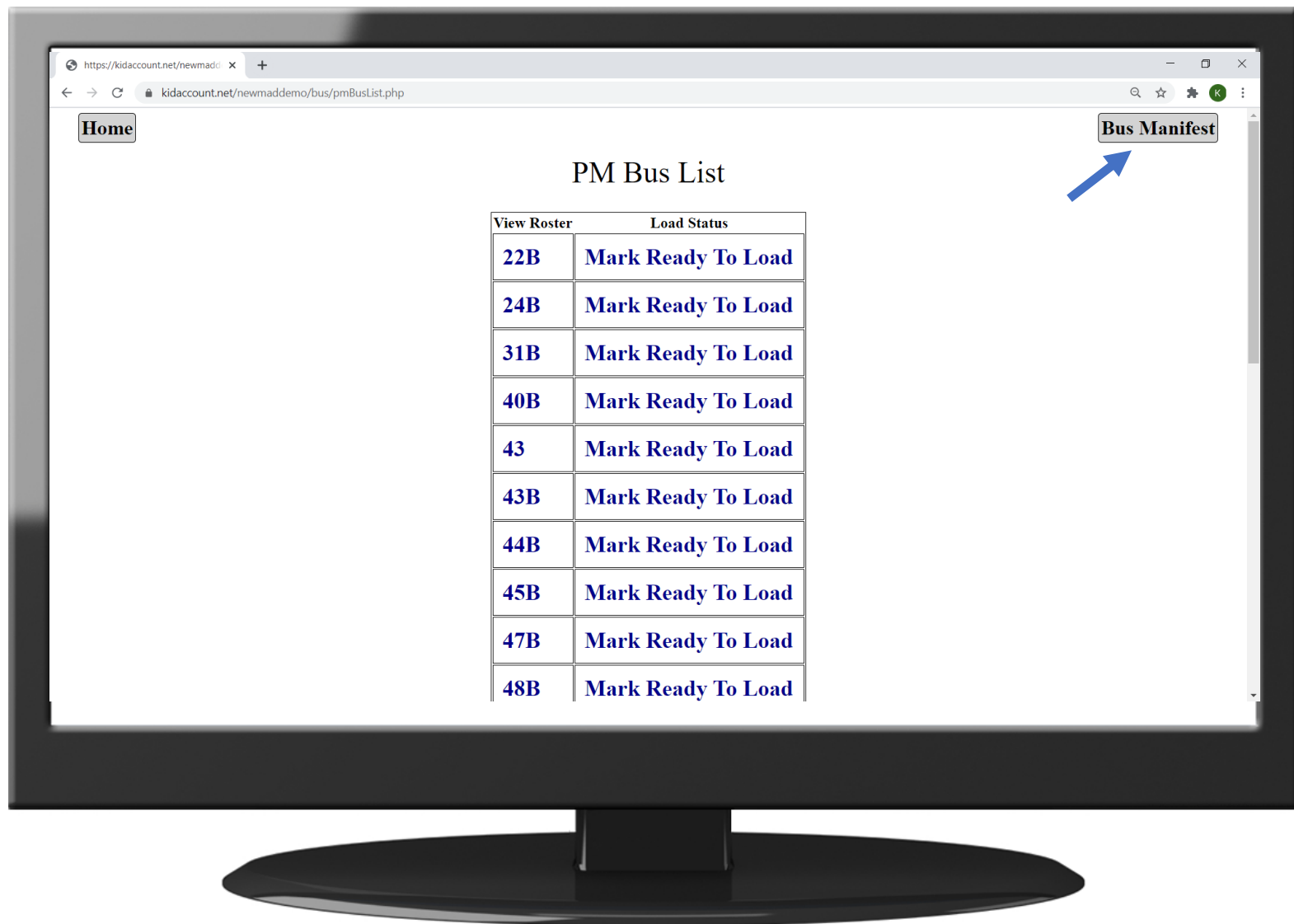The **Daily Bus Manifest** is applicable to PM dismissal only.

The Manifest is the live dismissal list of students based on all the changes made by administrators throughout the day.

Example: Sally Smith's mom called, and Sally is now riding BUS 10 to grandma's today instead of her normal BUS 17.

It also removes students from the bus list who are absent or signed out through the KIDaccount Kiosk in the front office.
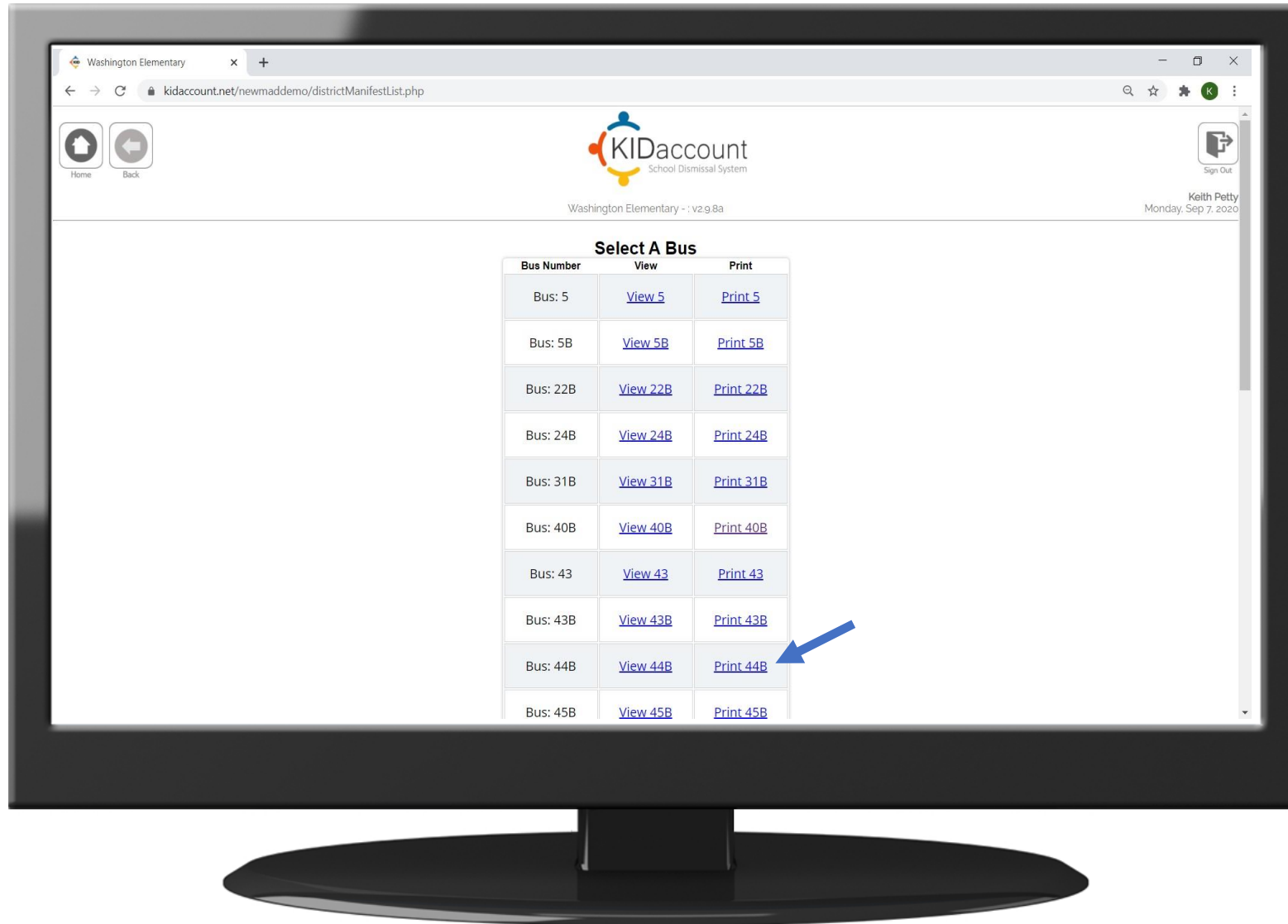
Daily Bus Manifest

Click **Bus Manifest** button

NOTE: If you are using the "Classroom Dismissal" option, the students can be dismissed to the bus from the classroom by selecting "Mark Ready To Load".
This will allow Students to immediately appear on the teacher's page.
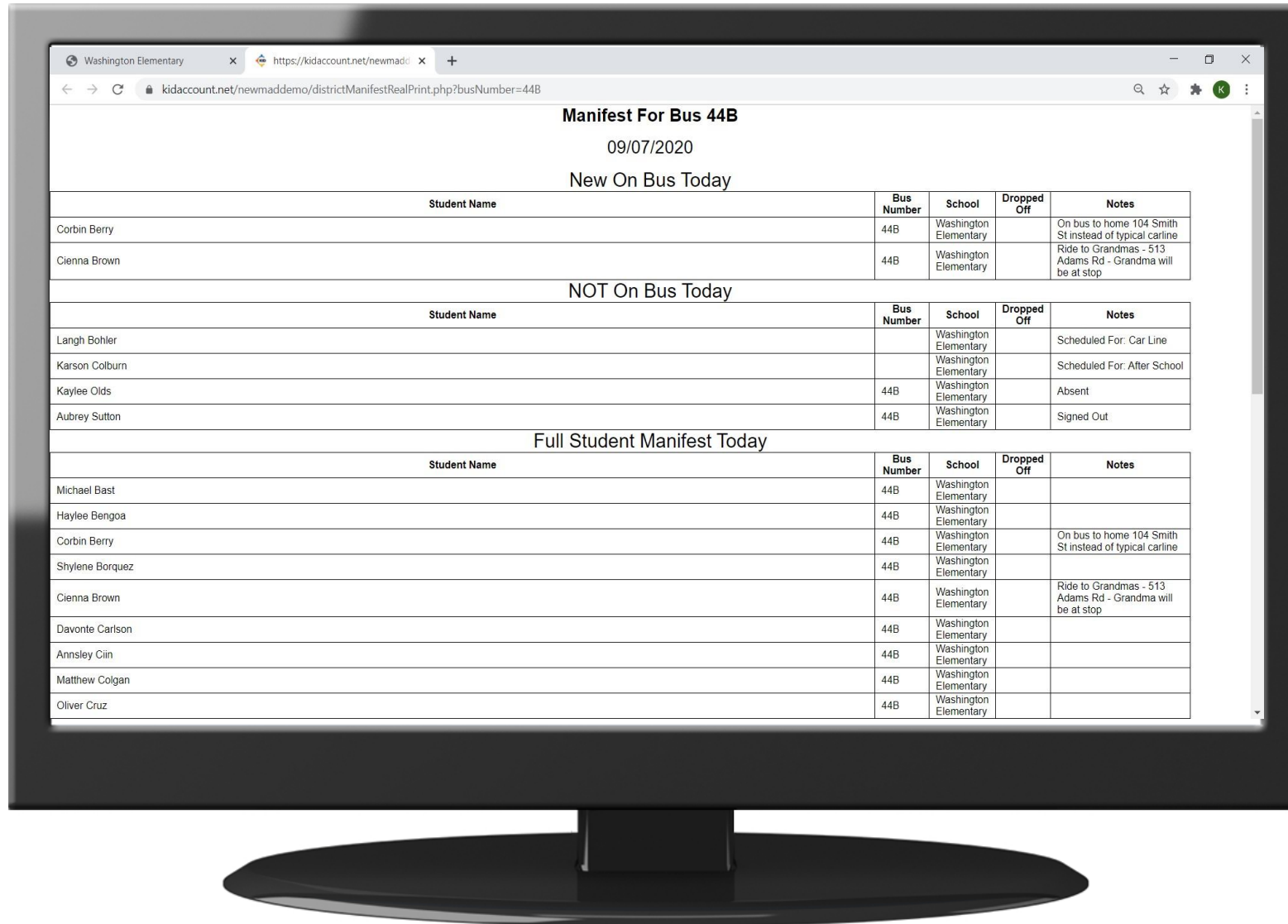
Daily Bus Manifest

You may click to View or Print the Bus Manifest.

The Transportation Department may choose to print the manifest for its drivers each day.

Daily Bus Manifest - Print

New On Bus Today:
This sections lists all the students who are new on the bus that day and are not typically on that bus roster.

Not On Bus Today:
This sections lists all the students who are absent and those who will not be on the bus today.

Full Student Manifest
This sections lists all students assigned to the bus for today.

Transportation Module

Please contact us if you have any questions at:

CustomerService@KIDaccount.com

Thank you for choosing KIDaccount!