



HOLDING AREA DISMISSAL

Holding Area Dismissal - Carline

4-Point Student Release System

Carline Staff
Scans KIDaccount cards.



2
Holding Area



Holding Area
Teacher Release

Dismissal Staff
Dismiss student to their car.



4
Dismissal Staff



3
Organizer



Organizer
Que students and set their status to ready



Holding Area Dismissal - Carline

Each member of the dismissal team uses their device to access KIDaccount.

Carline Scan

Iphone, Ipad, or Scanner

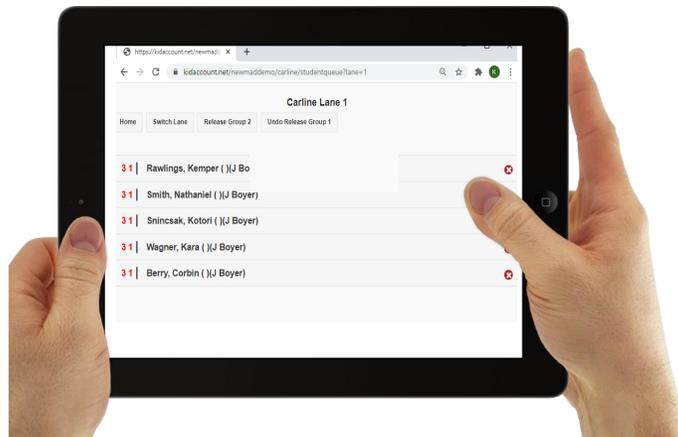


Tablets or Chromebooks

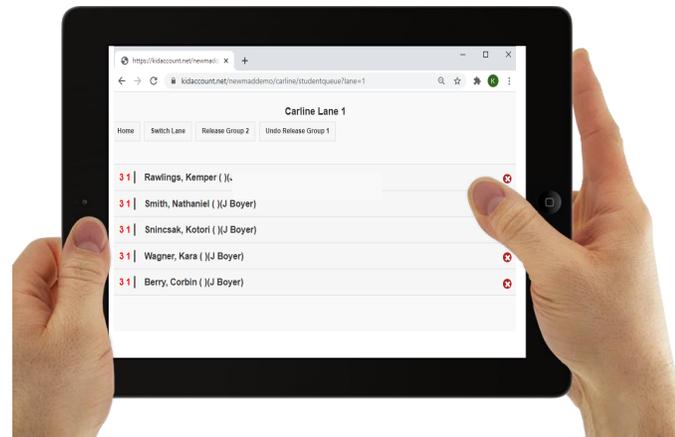
Holding Area Teacher Release



Dismissal Staff



Organizer





SCANNER



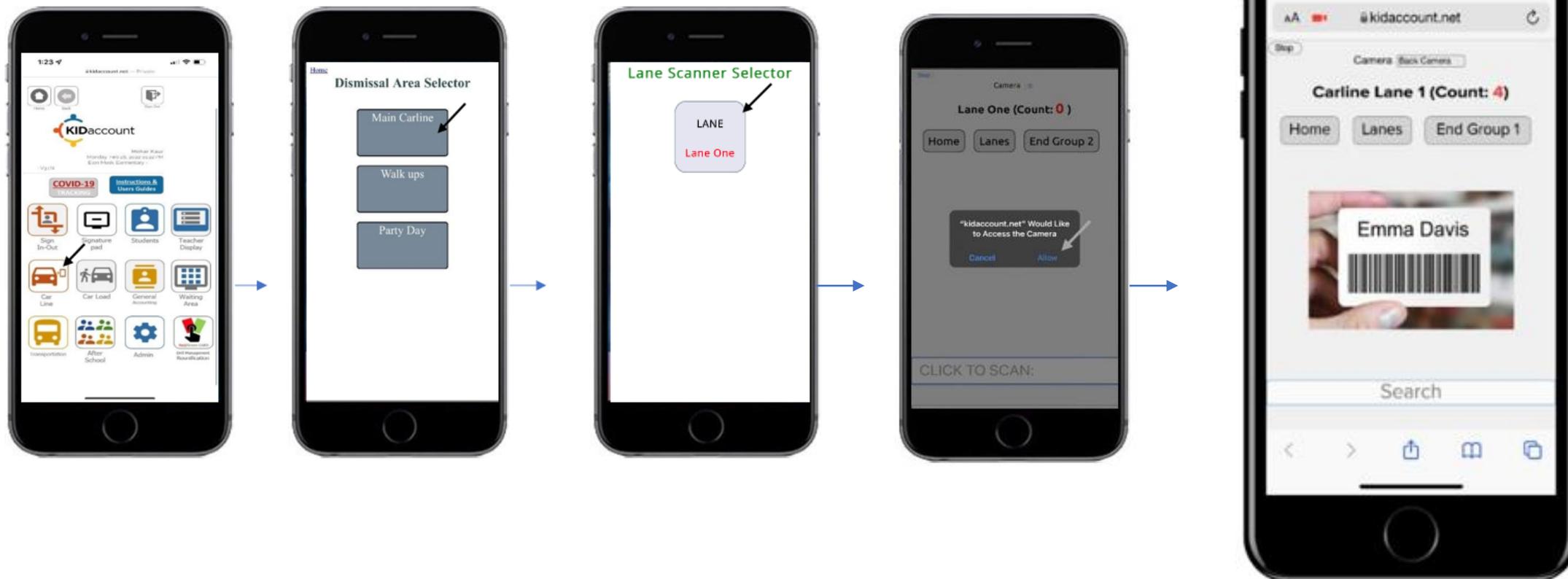
Holding Area Dismissal - Carline

The **Scanner** opens KIDaccount on their iPhone (or any iOS device), Clicks on Carline and selects the appropriate car line.

Depending on the device, KIDaccount will need access to the camera. Select allow and begin scanning.

If the pick-up person does not have a card, scroll down to the search area and type in the first three letters of the student's last name. Select the appropriate name from the list.

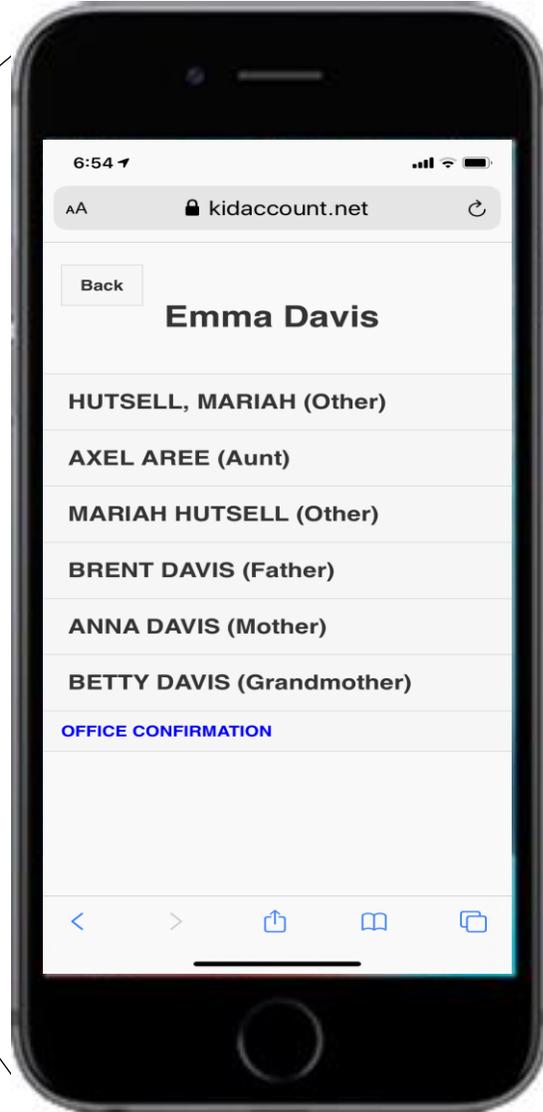
NOTE: The best device for scanning cards is an iPhone or iPad.





Holding Area Dismissal - Carline

Carline Scan



Once a KIDaccount card is scanned, a list of approved pick up people will be displayed. The **Scanner** chooses the appropriate name based on valid identification.

If you choose the wrong person, simply hit the back button before selecting a pick-up-person.

If the pick-up-person is not on the list, follow school protocol or contact administration. Selecting Office Confirmation will allow the scanner to approve a pick-up-person who is not on the list.

Holding Area Dismissal - Carline

Carline Scan



The total number of cars scanned is shown at the top of the screen.

Scan the vehicles and count each one until you reach the appropriate number of vehicles according to your school dismissal process, then select “End Group” and begin counting off the next group of cars.

If the pick-up person does not have a card, scroll down and begin typing the student’s last name.



Holding Area Dismissal - Carline

The students are now queued for pickup throughout the KIDaccount system.

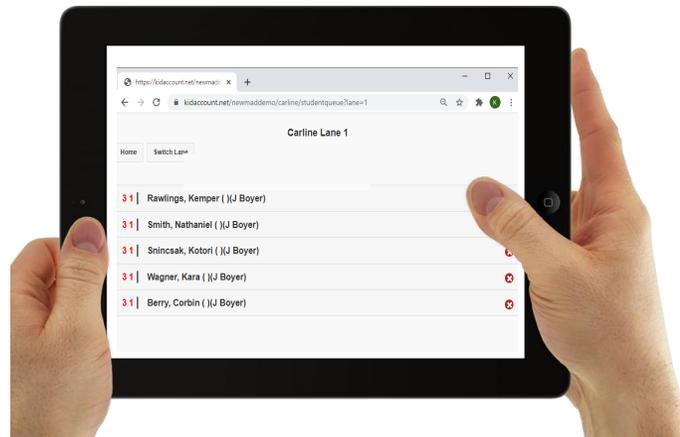
Carline Scan



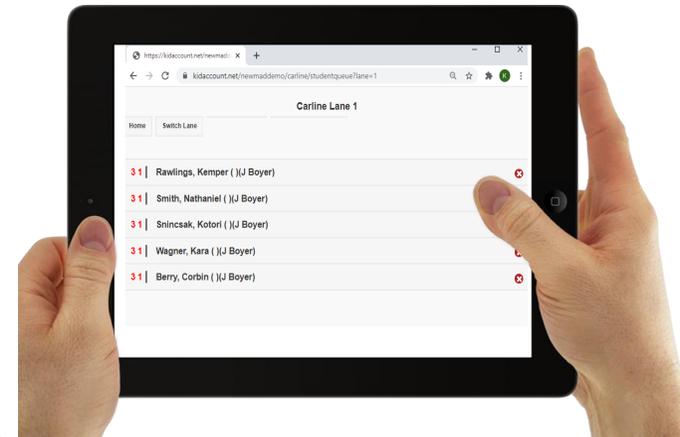
Holding Area
Teacher Release



Dismissal Staff



Organizer



A blue-tinted photograph of a car show. In the foreground, a woman with long dark hair is seen from the back, looking towards a car. In the background, several other people are visible, some looking at cars. The overall scene is busy and organized.

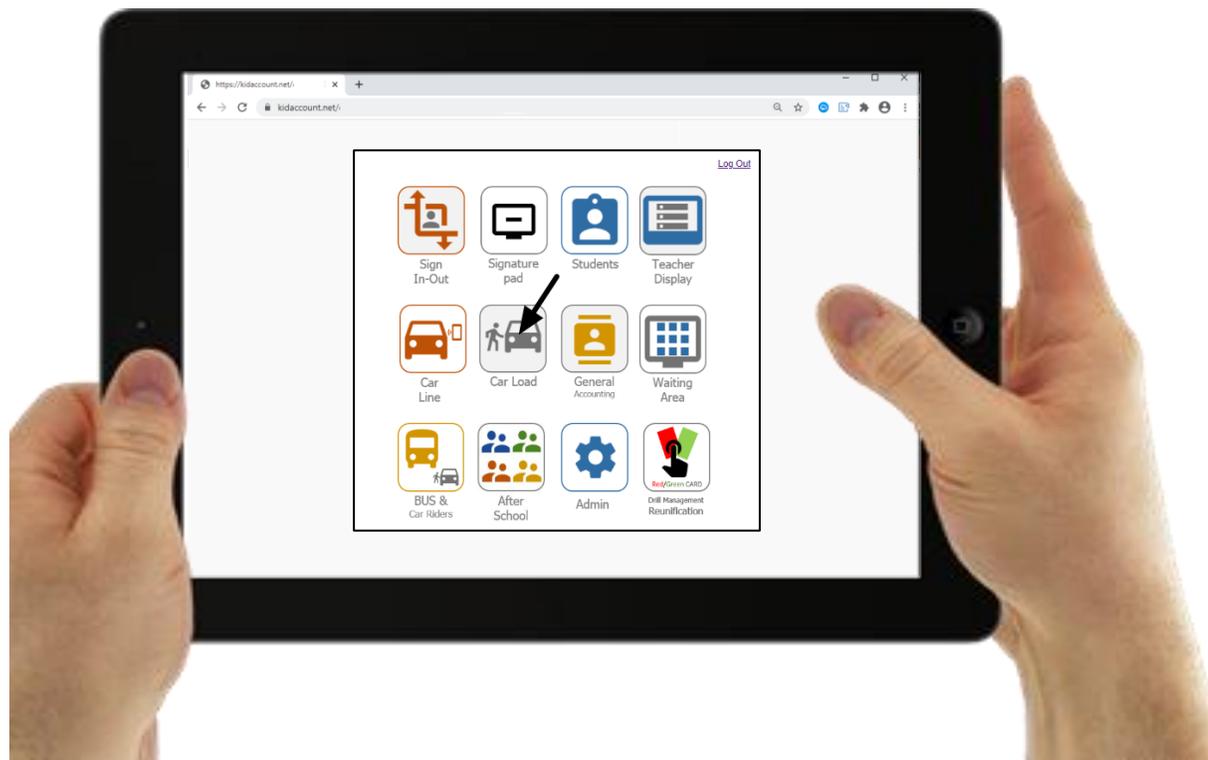
ORGANIZER AND DISMISSAL STAFF



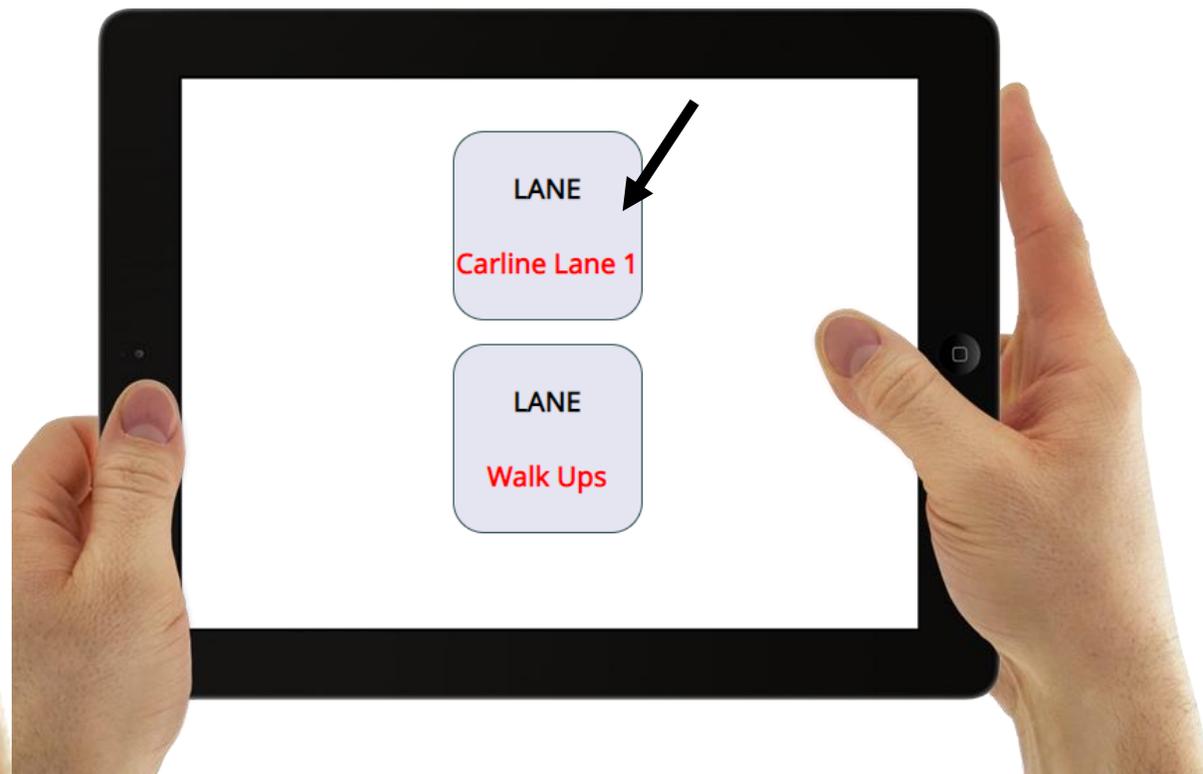
Holding Area Dismissal - Carline

The **Organizer** and **Dismissal Staff** log in to KIDaccount and choose “Car load”. Click on the Line you are queueing and dismissing.

Dismissal Staff



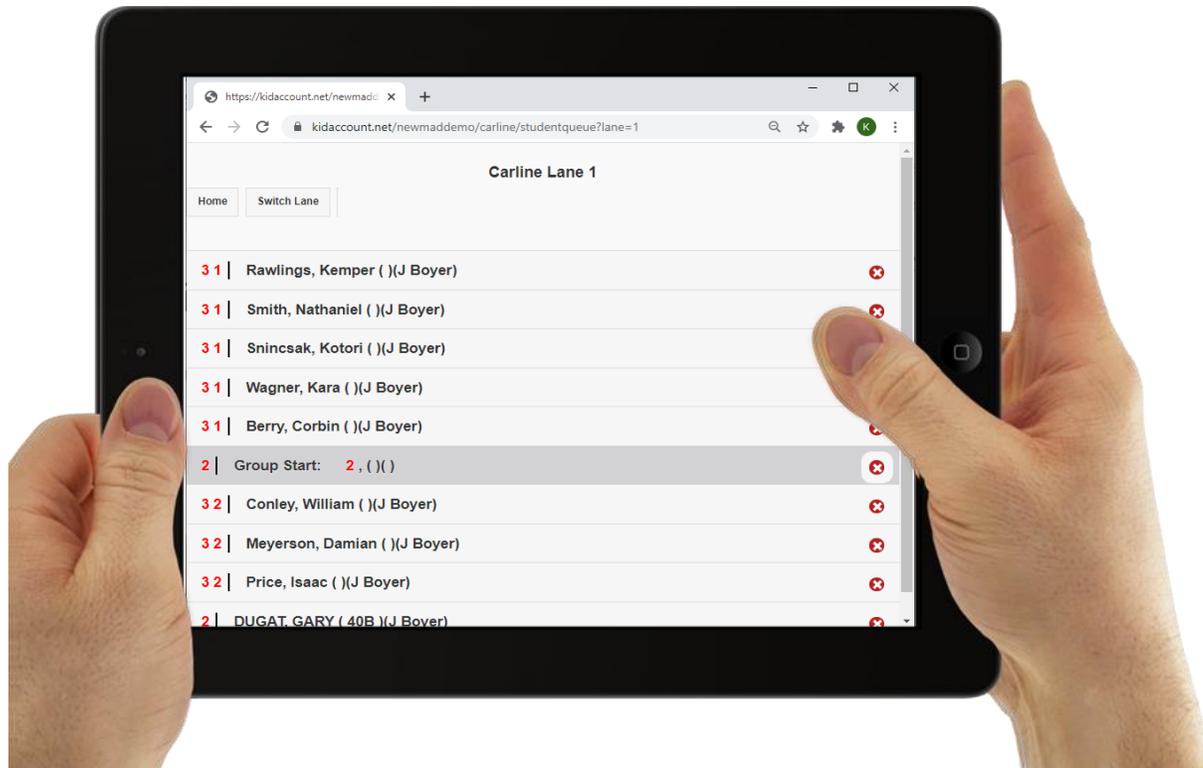
Organizer



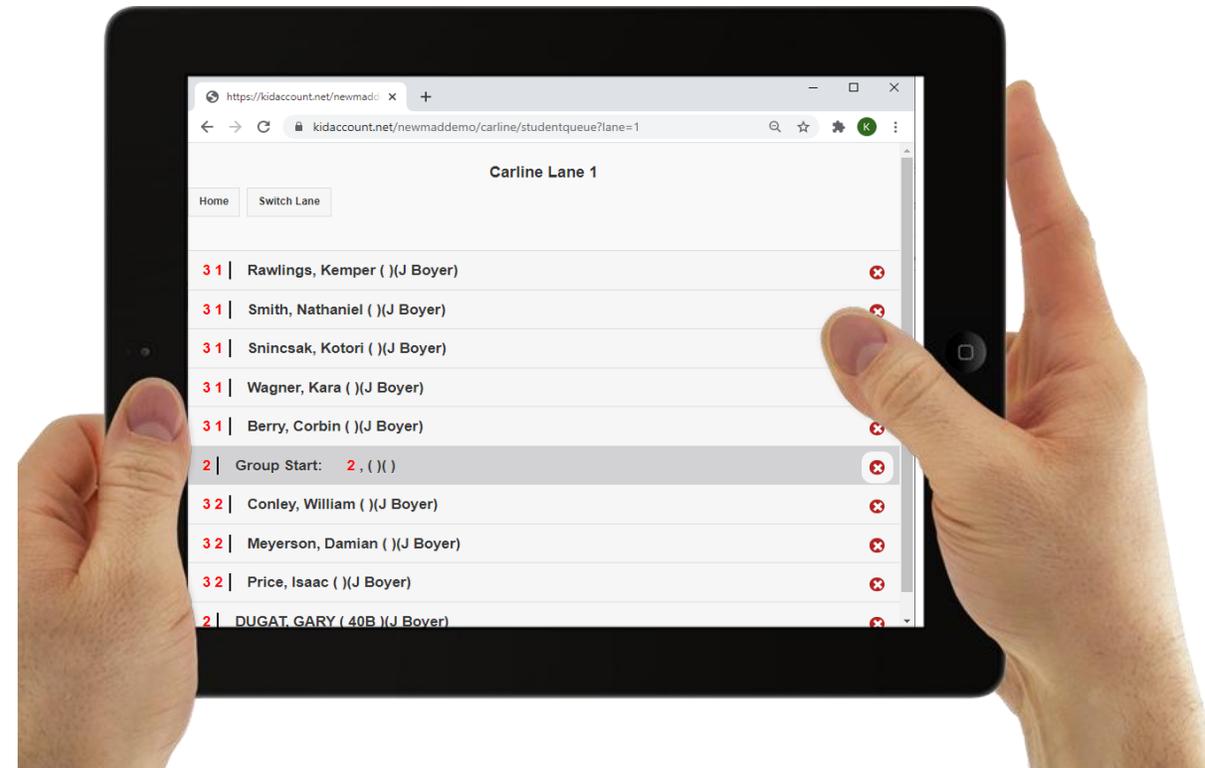
Holding Area Dismissal - Carline

The list of students is displayed on the **Organizer** and **Dismissal Staff** pages

Dismissal Staff



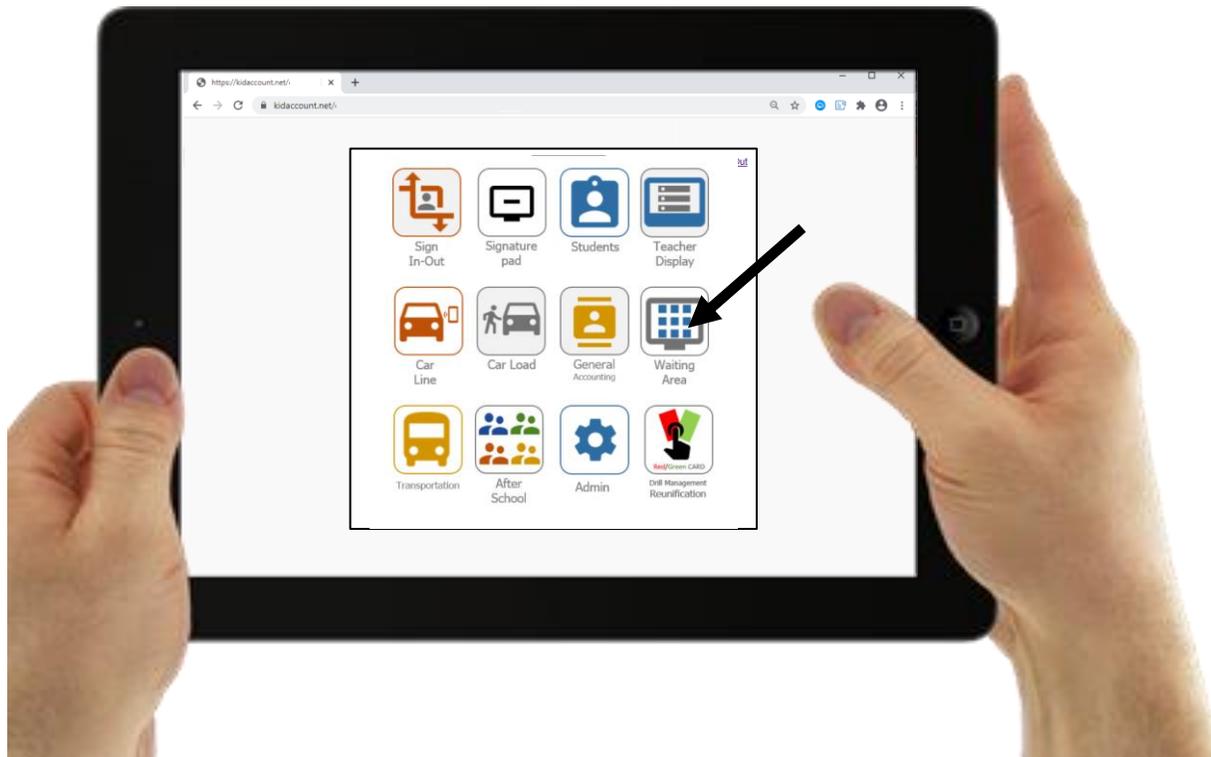
Organizer



Holding Area Dismissal - Carline

The same list of students is displayed in the **Waiting Area** from projectors, small boards, or televisions.

**From Projector or
Smart Boards**



Holding Area



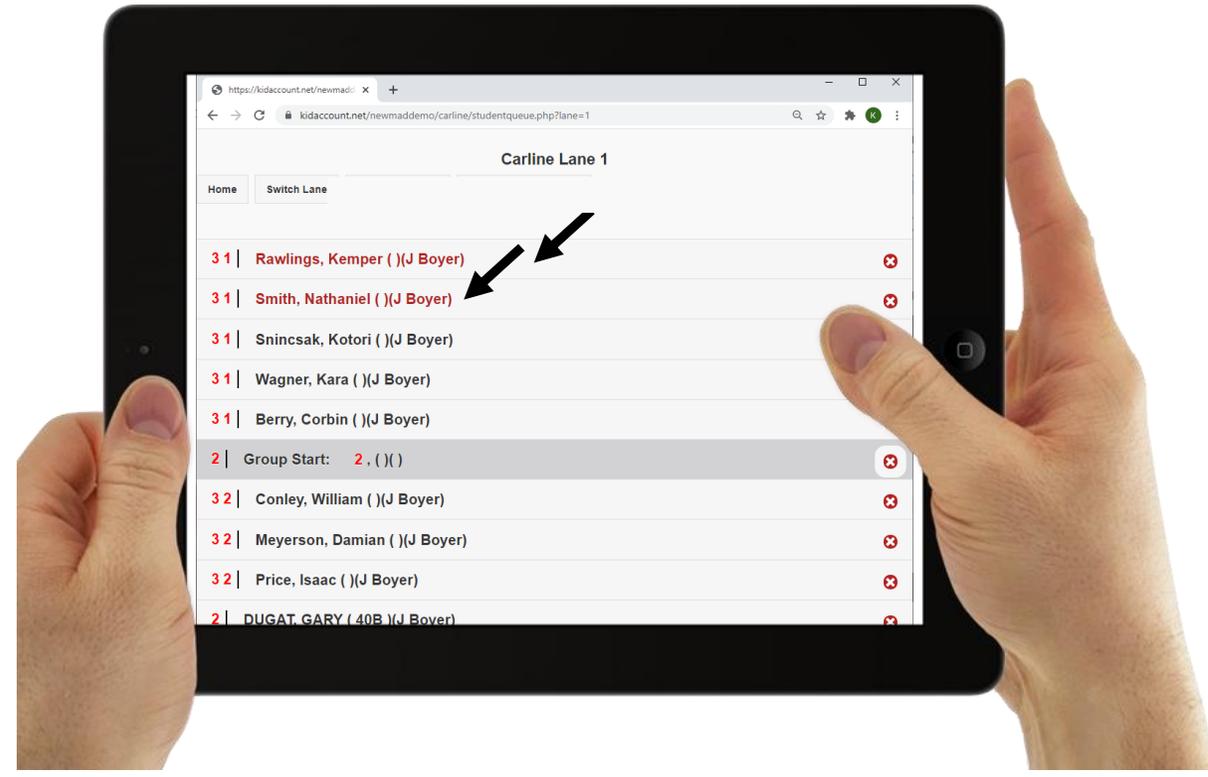
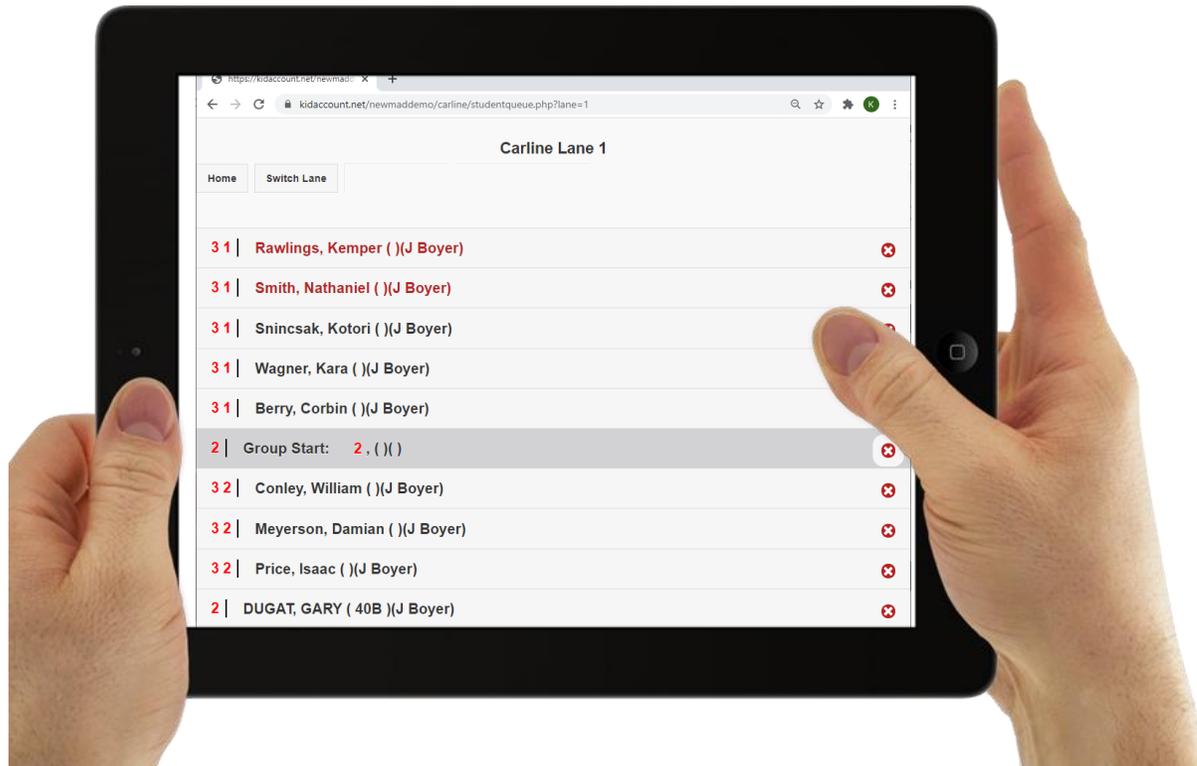


Holding Area Dismissal - Carline

As the students arrive in the que area, the Organizer will position the students in the appropriate order and select the “Student Name” on their tablet, which will highlight the name in “Red”. Selecting the name a second time will unselect the student’s name.

Dismissal Staff

Organizer



A blue-tinted photograph of a busy airport terminal. In the foreground, a person in a dark coat is seen from the back, looking towards a line of cars. The cars are parked in a designated area, likely a waiting or holding area. People are standing around the cars, some appearing to be interacting with them. The background shows more cars and people, creating a sense of a busy, organized environment.

WAITING AREA/HOLDING AREA

Holding Area Dismissal - Carline

The student names will also be highlighted with a “Red” box around the student on the **Waiting Area** display.



Holding Area Dismissal – Carline

Carline Lane 1



Kemper Rawlings



Nathaniel Smith



Kotori Snincsak



Kara Wagner



Corbin Berry



Group 2



William Conley



Damian Meyerson



Isaac Price



GARY DUGAT



Group 3

Walk Ups



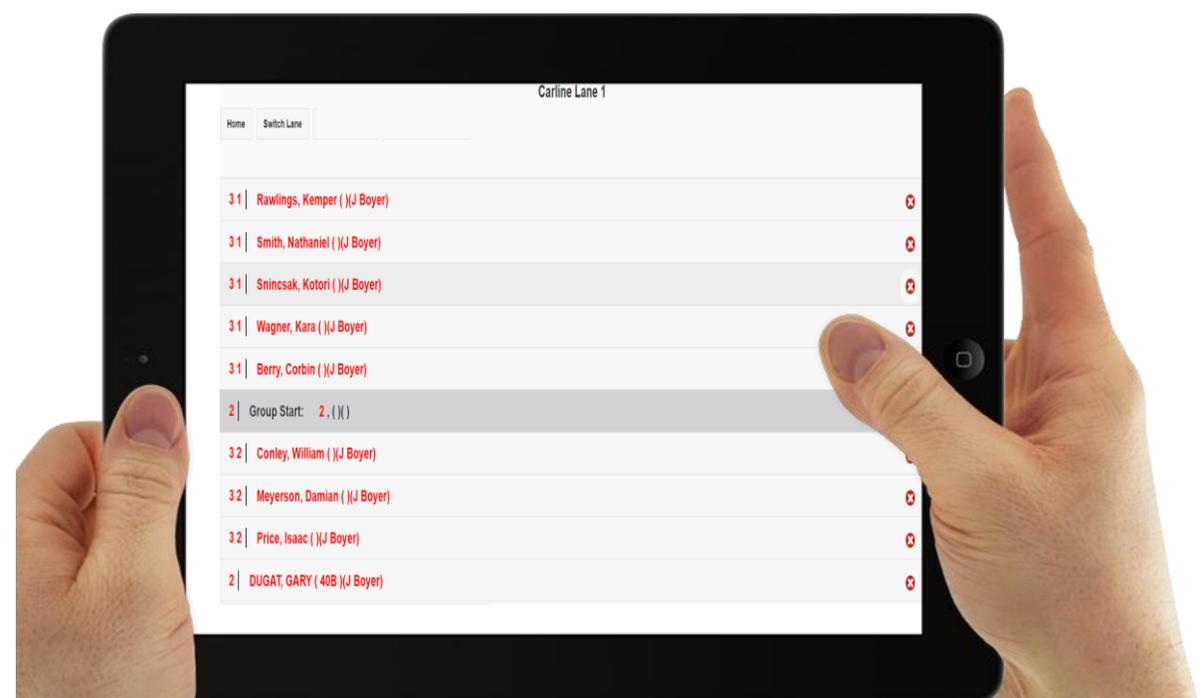
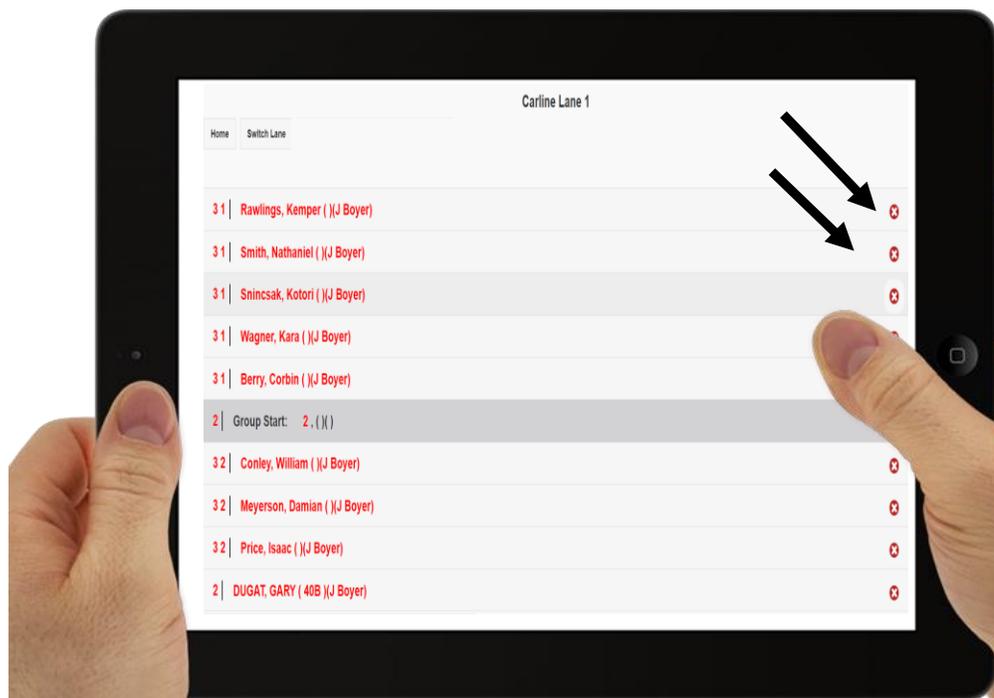
Holding Area Dismissal - Carline

Once the entire group is highlighted in “Red” and the car line is ready, the **Organizer** will send the students to the car line area to be loaded.

The **Dismissal Staff** will then select the “X” next to the student’s name and release them to their approved Pickup Person. The student’s name is then removed from the display.

Dismissal Staff

Organizer



Holding Area Dismissal - Carline

Carline Lane 1



Kemper
Rawlings



Nathaniel
Smith



Kotori
Snincsak



Kara
Wagner



Corbin
Berry



Group 2



William
Conley



Damian
Meyerson



Isaac
Price



GARY
DUGAT



Group 3

Walk Ups



Holding Area Dismissal - Carline

This process continues until all students are released.

Carline Lane 1

Walk Ups



Holding Area Dismissal -Carline

This completes the Holding Area Dismissal process training.

Please contact us if you have any questions at:

CustomerService@KIDaccount.com
(833)-552-1855

Thank you for choosing KIDaccount!

