PM Bus Dismissal
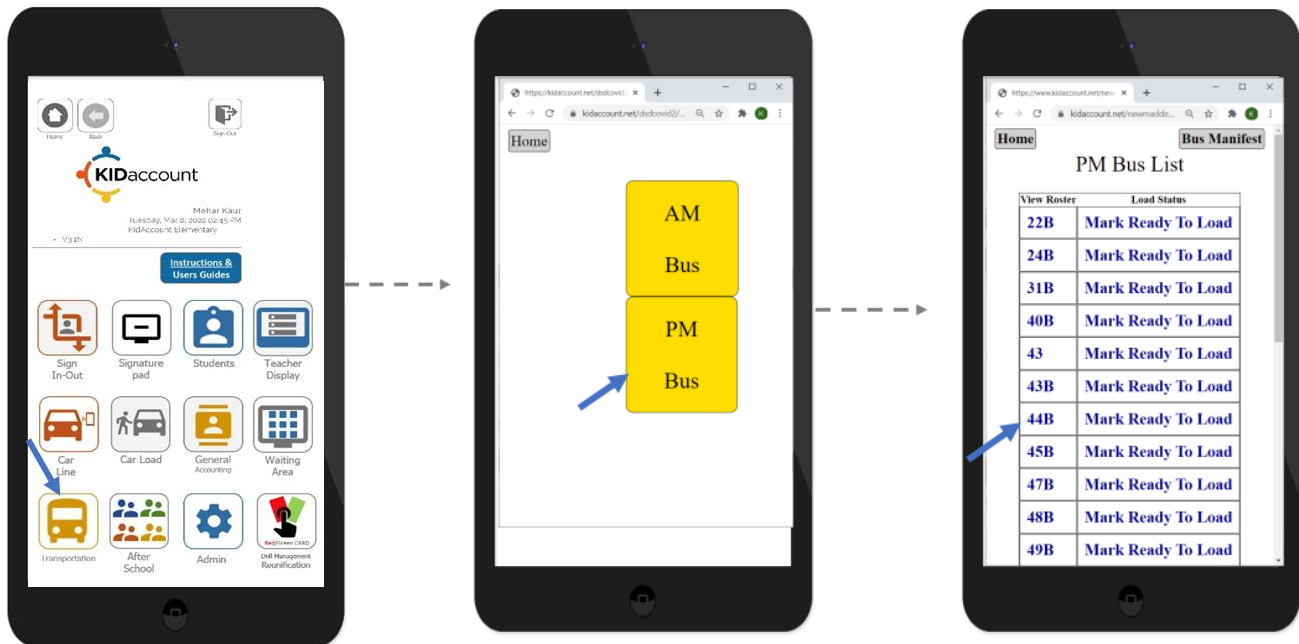
Click the Transportation Module on the Home Page. Then select PM Bus. Select the Bus Number or name.

NOTE: To communicate with classroom teachers that the bus is ready to board, click on Mark Ready to Load.

Select the students to mark them on the BUS. The student's name will turn RED and will be labeled DISMISSED. To Undo, simply select the name again and confirm the change by clicking OK.
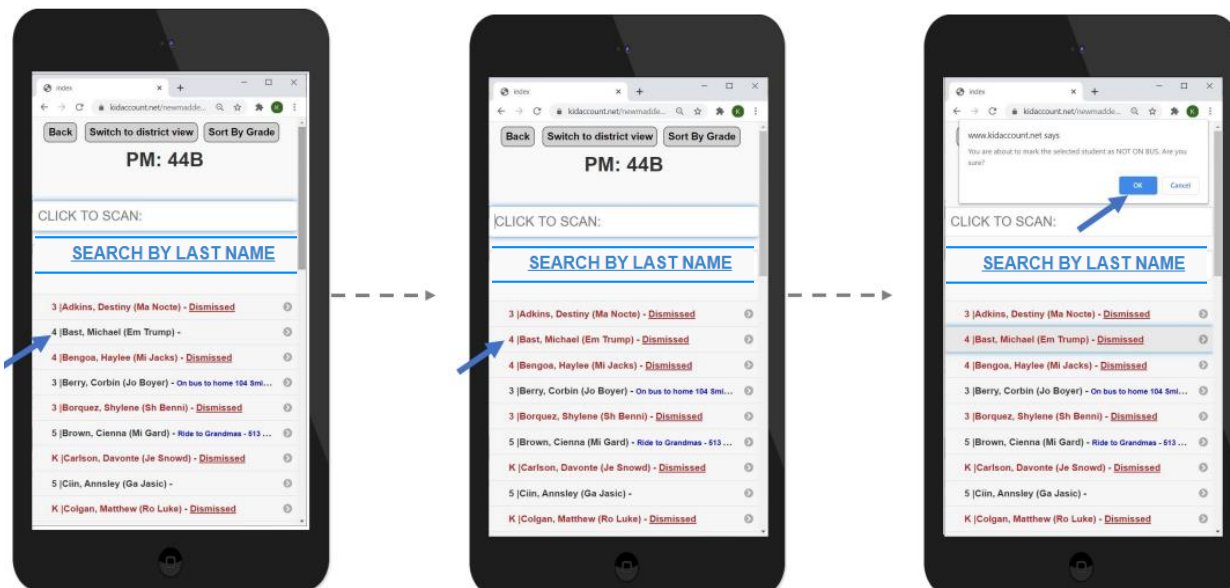
Transportation Module Dismissal

To add students to the Bus, click Search by Last Name and type the students Last Name in the search field. Press Submit, then select the correct student from the list.
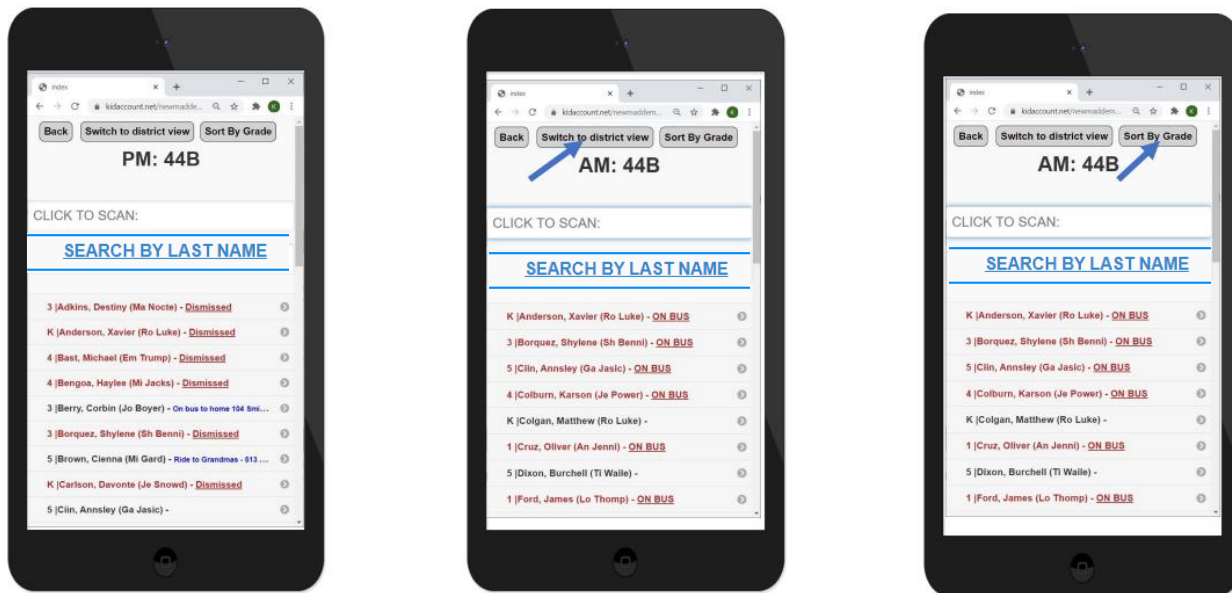
NOTE: Click inside the search box for the keyboard to pop-up.

NOTE: If a student is not scheduled to dismiss on the bus, a message will allow to OVERRIDE and accept the bus dismissal or go BACK.

If override is selected, the student is added to the bus and marked RED and DISMISSED.

To view the district student list, click Switch to District View. To sort by grade, click Sort By Grade.

Barcode Scanner

If the device is connected to a handheld barcode scanner, simply scan the student's KIDaccount card. If a student is not scheduled to dismiss on the bus, a message will allow to OVERRIDE or accept the bus dismissal or go BACK. If OVERRIDE is selected, the student is added to the bus and marked RED and DISMISSED.

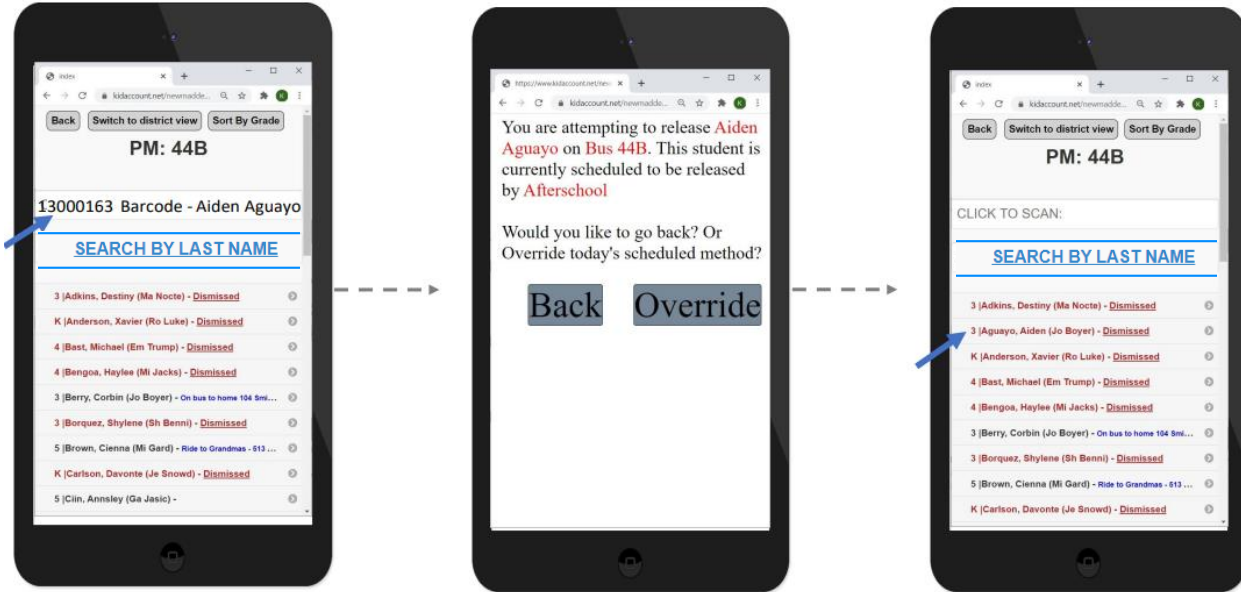## Camera Scanning

Allow KIDaccount to access the camera and begin scanning KIDaccount cards. After scanning, the students name will appear in green across the screen, confirming that they have been successfully scanned on the bus. Continue the scanning process for the rest of the students.